ACORNS✿FT

Acorn
The choice of experience.

Acorn Computers Limited
Cambridge Technopark
645 Newmarket Road
Cambridge CB5 8PB

Telephone 0223 214411
Telex 81152 ACNNMR G
Fax No 0223 214382

Mr G. Smith
Managing Director
C.P.U. Systems Ltd
Cambridge Science Park
Cambridge CB4 3YZ

Dear Mr Smythe [Smith]

Thank you for your letter requesting details of our Dealer Training Courses we hold at our new Acorn Training Centre in Cambridge. Detailed below is a list of forthcoming sessions, which I hope you will find of interest.

Econet - Use and Management [Centre and underline]

```
13.30 - 15.30  : The printer server, level I and level III
                 data system.
11.00          : Coffee
12.30          : Lunch
15.30          : Coffee
11.15 - 12.30  : Network Manager and Network Library.
09.30 - 11.00  : Concept of Economic Network and introduction to
                 Fileserver.
15.45          : Practical session, open question session and view
```
[Sort times] [Transpose copy] [B]

As you mentioned that your particular area of interest lies with Econet, I have enclosed a booking form for our next Training Course to be held on 26th of May 1987. The course schedule is as follows:
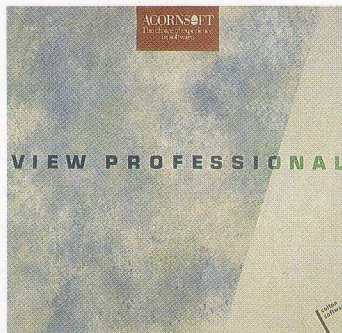
		ex vat
26.5.87	- Econet Use and Management	£125.00
23.4.87	- Introduction to 'C'	£100.00
21.7.87	- RISC assembler workshop	£250.00
20.6.87	- Master Series Maintenance	£145.00
19.5.87	- ARM systems evaluation	£125.00
18.6.87	- Systems Programming	£150.00

[Order by date] [inc vat] [Insert vat and underline headings] [A]

If you wish to secure a place please return a completed booking form along with the appropriate fee. [ro]

I look forward to hearing from you shortly.

Yours sincerely

Sue Kelly
Training Administrator

VIEW PROFESSIONAL

Most word processors enable you to type in text, align it into columns, underline text or type text in bold, and correct mistakes as you type them.

Imagine what it would be like if such a word processor could also carry out proof corrections, sorting operations, and complex calculations, such as those shown below, with few keystrokes and without having to re-type any of the text. With the help of VIEW PROFESSIONAL, you will soon be doing operations such as these quickly and easily without having to switch between programs to do it.

If you are wondering whether you will ever need these facilities, consider for a moment how often you have had to get your calculator out in the middle of writing a letter.

Or perhaps when designing a report you have had to resort to scissors and glue in order to achieve the exact arrangement on the page that you want. Or again, how frequently have you had to look up a name or address in your address book or filing-card index, in order to type it into a letter?

Now that you have VIEW PROFESSIONAL you can put away your calculator, and filing-card index, and very soon you will be wondering how you ever managed without it.

The example below shows the corrected version of the letter displayed overleaf. All corrections have been achieved with a few simple keystrokes.

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Dear Mr Smith

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		ex vat	inc vat
23.4.87	Introduction to 'C'	£100.00	£115.00
19.5.87	ARM systems evaluation	£125.00	£143.75
26.5.87	Econet Use and Management	£125.00	£143.75
18.6.87	Systems Programming	£150.00	£172.50
20.6.87	Master Series Maintenance	£145.00	£166.75
21.7.87	RISC assembler workshop	£250.00	£287.50

As you mentioned that your particular area of interest lies with Econet, I have enclosed a booking form for our next Training Course to be held on 26th of May 1987. The course schedule is as follows:

Econet - Use and Management
09.30 - 11.00 : Concept of Economic Network and introduction to Fileserver.
        11.00 : Coffee
11.15 - 12.30 : Network Manager and Network Library.
        12.30 : Lunch
13.30 - 15.30 : The printer server, level I and level III
        15.30 : Coffee
        15.45 : Practical session, open question session and view data system.

If you wish to secure a place please return a completed booking form along with the appropriate fee.

I look forward to hearing from you shortly.
Yours sincerely

Sue Kelly

Sue Kelly
Training Administrator

Registered Office Acorn Computers Limited
Fulbourn Road, Cherry Hinton
Cambridge CB1 4JN, England
Registered No 1403810
VAT No 215 4002 20

replicated with VAT added

paragraphs transposed

sorted by date

paragraphs transposed

sorted by time

The following example shows how VIEW PROFESSIONAL enables you to calculate percentage discounts with the use of a few simple functions.

E11 *current cursor position*
CHOOSE(E9,0,5,10,10,10,15,15,15,15,15)

	A	B	C	D	E	F
1	Discount scheme					
2						
3	Two people from same firm			5%		
4	Between three and five			10%		
5	Between six and ten			15%		
6						
7	example					
8						
9	No. of attendees			2		
10	Price course			250		
11	Discount allowed per person			5%		
12	Total (ex VAT)			£475		
13	Total (inc VAT)			£546		

number slots with trailing characters

number slots **TEST**

— **CHOOSE** (E9,0,5,10,10, 10,15,15,15,15,15)
— ((100-E11)/100)*E9*E10
— INT(E12*1.15)

CHOOSE The choose function uses the first item in its list as an index for the remainder of the list. Thus, depending on the contents of slot E9, slot E11 will contain either 0, 5, 10 or 15. This figure is then used by the expression in slot E12 to work out the total price of the course, including any discount.

In this leaflet the initials BBC refer to the British Broadcasting Corporation.

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