

# EasiWriter

**Ctrl-shift**

Chapter	Section	Sub-section	List
Insert field	Close window		Replace same
Insert date	Insert file		Find same
	Load file	Save	Find

**Ctrl**

**Shift**

Sub-list	Table	Figure	Picture
Plain	Emphasis 1	Emphasis 2	Emphasis 3
Find selection			
Go to page		Change case	Undo/redo

	Footnote		Shut down
User 1	User 2	User 3	Task window
	Scales	Select in	Icon bar
Correct (spell)	Ruler	Select out	*Command